

Cabinet

Minutes



Monday 4 March 2019

PRESENT

Councillor Stephen Cowan, Leader of the Council
Councillor Sue Fennimore, Deputy Leader
Councillor Ben Coleman, Cabinet Member for Health and Adult Social Care
Councillor Adam Connell, Cabinet Member for Public Services Reform
Councillor Larry Culhane, Cabinet Member for Children and Education
Councillor Wesley Harcourt, Cabinet Member for the Environment
Councillor Andrew Jones, Cabinet Member for the Economy and the Arts
Councillor Lisa Homan, Cabinet Member for Housing
Councillor Sue Macmillan, Cabinet Member for Strategy
Councillor Max Schmid, Cabinet Member for Finance and Commercial Services

ALSO PRESENT

Councillor Adronie Alford
Councillor Andrew Brown

143. MINUTES OF THE CABINET MEETING HELD ON 4 FEBRUARY 2019

RESOLVED:

That the open and exempt minutes of the meeting of the Cabinet held on 4 February 2019 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

144. APOLOGIES FOR ABSENCE

There were no apologies for absence.

145. DECLARATION OF INTERESTS

There were no declarations of interest.

146. FINAL REPORT OF THE OLDER PEOPLE'S COMMISSION

Councillor Ben Coleman stated that the Older People's Commission (OPC) was created to examine ways of improving the quality of life for all older residents. Following engagement with the community, the OPC report presented recommendations with the aim of improving support and services for older people and giving them greater involvement in the production of services and policies. Councillor Coleman recommended the report for approval.

RESOLVED:

That the Cabinet endorses the recommendations of the Older People's Commission and commends the report to stakeholders and partners.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

147. APPROVAL TO DRAW DOWN SECTION 106 RECEIPTS TO FUND THE ACTIVITIES OF THE WORK MATTERS (EMPLOYMENT & SKILLS) AND BUSINESS INVESTMENT TEAMS 2018-2020

Councillor Andrew Jones stated that the Work Matters (Employment and Skills) and Business Investment services would play a key role in the delivery of the Council's Industrial Strategy, helping businesses thrive, encouraging enterprise and supporting residents into high quality training and employment.

RESOLVED:

1. To approve the drawdown of Section 106 funding to support the following services:

Employment and Skills (Work Matters)

- 2018/19: £486,200 - relevant s106 ref AKA: 733/827
- 2019/20: £570,900 - relevant s106 ref AKA: 733/827

Business Investment and Growth

- 2018/19: £406,000 - relevant s106 ref AKA 733/777
- 2019/20: £607,100 - relevant s106 ref AKA 733/777

2. To note that the drawdown for 2019/20 includes additional funding to support increased activity, including the Extended Markets programme and the Supply Chain project.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

148. DECISION TO JOIN A GOVERNMENT AND LONDON COUNCILS SPONSORED COMPANY TO CENTRALISE THE PROCUREMENT OF TEMPORARY ACCOMMODATION LEASED FROM PRIVATE LANDLORDS

On a procedural point, Councillor Lisa Homan advised that this report had already been approved by Full Council.

RESOLVED:

1. That Members delegate authority to the Chief Housing Officer and the Strategic Director, Finance, and Governance in consultation with the Cabinet Member for Housing to enter into the required membership agreements and contracts including the nomination of an officer to be a director to sit on the Board of the new company if considered appropriate.
2. That Members note that a further report will be presented concerning the contract to be awarded to the new company and associated arrangements once the company is established.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

149. BUSINESS CASE & PROCUREMENT STRATEGY IN RELATION TO LIGHTNING PROTECTION

Councillor Lisa Homan stated that the proposal was to ensure all Council buildings within the housing stock that required lightning protection were fitted with adequate lightning protection, which complied with the regulations and the Council's Health and Safety policy. Councillor Homan recommended the report for approval.

RESOLVED:

1. That following completion of the remaining surveys and due to the specialist nature of the work a restrictive procurement exercise be implemented to carry out lightning protection remedial work to all Council blocks of residential dwellings that do not comply with current regulations.
2. That the expenditure of £472,000 be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

150. BUSINESS CASE & PROCUREMENT STRATEGY: THE PROCUREMENT OF LED LIGHTING FOR RESIDENTIAL BLOCKS AND ESTATE COLUMN LIGHTING

Councillor Lisa Homan stated that the main drivers for investing in LED Lighting were to reduced energy consumption, reducing the Council's carbon footprint and lower maintenance costs. This was a positive step towards becoming the country's greenest borough.

RESOLVED:

1. That the existing residential block and estate lighting be replaced with LED equivalent which is consistent with the Council's aim of being the Greenest Borough in the Country.

2. That the Business Case and Procurement Strategy for LED Lighting for Residential Blocks and Estate Column Lighting procurement (at Appendix 1) be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

151. BUSINESS CASE & PROCUREMENT STRATEGY IN RELATION TO THE PROCUREMENT OF A LANDSCAPE CONTRACTOR FOR FRANK BANFIELD PARK

Councillor Wesley Harcourt stated that the proposed landscape works to Frank Banfield Park would provide high quality outdoor space for residents. The Friends of Frank Banfield park proposed the creation of a community garden within the park, and worked closely with Parks officers to agree improvements to the park.

RESOLVED:

1. That in accordance with the Council's Contracts Standing Orders 8.12 and 10.2 Cabinet approves the Business Case & Procurement Strategy for the procurement of a contractor complete landscaping works at Frank Banfield Park as set out in Appendix 1.
2. To note that the works have an estimated value of £300,000.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

152. AWARD OF CONTRACT FOR CONTRACTS AND PROCUREMENT LEGAL ADVICE

Councillor Max Schmid stated that this report proposed to award a further contract for 12 months to Sharpe Pritchard Solicitors to carry on providing contract and procurement legal advice to the Council. Councillor Schmid recommended the report for approval.

RESOLVED:

1. That the Council call off the London Boroughs Legal Alliance (“LBLA”) Framework in order to award a 12 months contract for contract and procurement legal advice from 1st April 2019.
2. That Cabinet award a contract to Sharpe Pritchard Solicitors for contract and procurement legal advice from 1st April 2019 and that the value of the contract outlined in the exempt appendix A be noted.
3. That authority be delegated to the Assistant Director of Legal and Democratic Services, in consultation with the Cabinet Member for Finance and Commercial Services, to finalise the terms and conditions of this contract and to take any other necessary steps to implement the decision in 2 above.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

153. COSTS OF THE INTERIM HOUSING REPAIRS DELIVERY MODEL

Councillor Lisa Homan stated that this report updated on progress and recommended the approval of additional expenditure.

RESOLVED:

- 1 To approve a one-off annual revenue budget of £22.2m for the interim repairs model, of which £18.1m will be funded from existing Property & Compliance division budgets within the Housing Revenue Account for 2019/20 and £4.1m will be funded as a one-off appropriation from the Housing Revenue Account General Reserve.

- 2 To approve additional implementation and mobilisation costs of £782,000, in addition to the £930,000 already approved by Cabinet. The additional £782,000 will be funded from the Housing Revenue Account Transformation earmarked reserve.
- 3 To approve the transfer of the Housing Revenue Account Parking Charges Review earmarked reserve balance of £500,000 to the Transformation earmarked reserve.
- 4 To approve (within the annual revenue budget of £18.1m supplemented by a one-off reserve payment of £4.1m, referred to above) the creation of the following posts:
 - (a) the new Customer Service Centre posts, detailed in section 4.5, at a cost of £1,700,491 per annum
 - (b) the new posts within the Council's in-house Direct Labour Organisation (DLO), detailed in section 4.23, at a cost of £2,351,960 per annum
 - (c) the new posts within Growth and Place's clienting structure, detailed in section 4.30 at a cost of £607,319

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

154. COMMUNITY SCHOOLS PROGRAMME - APPROVAL OF SCHOOL RENEWAL STRATEGY AND PROCUREMENT OF INCLUSIVE DESIGN TEAM

RESOLVED:

1. That Cabinet approves the strategic case for a school renewal programme which has three core aims:
 - to re-provide modern, fit for purpose schools to support the borough's ambition to give children the best start in life;
 - to support the funding of education in Hammersmith and Fulham including the future repair and planned maintenance requirements across the school community; and

- to fund school development through the creation of badly needed affordable housing which will help maintain the borough's vibrant social mix.
2. That Cabinet approves Flora Gardens Primary School and Avonmore Primary Schools being the first projects within this programme and that further work be undertaken to produce a business case and proceed to planning application stage as appropriate.
 3. That Cabinet approve the procurement strategy to appoint a design team, client design advisor, and cost consultant for the re-provision of Flora Gardens Primary School and Avonmore Primary School as set out in the exempt Appendix A, and delegate the decision as to which of the two recommended frameworks to use to the Strategic Director for Growth and Place.
 4. That Cabinet approves associated budget of up to £2,534,757 required for the initial business case, design and survey costs.
 5. That Cabinet approves the design and survey costs of up to £2,534,757 will be funded from grants, developer contributions and reserves and delegates identification and approval of funding to the Strategic Director of Finance and Governance in consultation with the Cabinet Member for Finance and Commercial Services.
 6. That Cabinet approves the initial allocation of £506,000 of the total £2,534,757, from unallocated capital grant balances to fund design and survey costs to RIBA stage 1 (outline scheme plan).
 7. That Cabinet delegates the decision to commit expenditure to progress from RIBA stage 1 (outline scheme plan) to RIBA stage 3 (developed design) to the Strategic Director for Growth and Place, in consultation with the Strategic Director for Finance and Governance and the Strategic Director for Children's Services.
 8. To delegate the award of the contract for design services to the Strategic Director for Growth and Place in consultation with the Cabinet Member for the Economy and the Arts.
 9. That Cabinet notes the recommended approach to stakeholder and resident engagement in the design process.
 1. That Cabinet approves the strategic case for a school renewal programme which has three core aims:
 - to re-provide modern, fit for purpose schools to support the borough's ambition to give children the best start in life;

- to support the funding of education in Hammersmith and Fulham including the future repair and planned maintenance requirements across the school community; and
 - to fund school development through the creation of badly needed affordable housing which will help maintain the borough's vibrant social mix.
2. That Cabinet approves Flora Gardens Primary School and Avonmore Primary Schools being the first projects within this programme and that further work be undertaken to produce a business case and proceed to planning application stage as appropriate.
 3. That Cabinet approve the procurement strategy to appoint a design team, client design advisor, and cost consultant for the re-provision of Flora Gardens Primary School and Avonmore Primary School as set out in the exempt Appendix A, and delegate the decision as to which of the two recommended frameworks to use to the Strategic Director for Growth and Place.
 4. That Cabinet approves associated budget of up to £2,534,757 required for the initial business case, design and survey costs.
 5. That Cabinet approves the design and survey costs of up to £2,534,757 will be funded from grants, developer contributions and reserves and delegates identification and approval of funding to the Strategic Director of Finance and Governance in consultation with the Cabinet Member for Finance and Commercial Services.
 6. That Cabinet approves the initial allocation of £506,000 of the total £2,534,757, from unallocated capital grant balances to fund design and survey costs to RIBA stage 1 (outline scheme plan).
 7. That Cabinet delegates the decision to commit expenditure to progress from RIBA stage 1 (outline scheme plan) to RIBA stage 3 (developed design) to the Strategic Director for Growth and Place, in consultation with the Strategic Director for Finance and Governance and the Strategic Director for Children's Services.
 8. To delegate the award of the contract for design services to the Strategic Director for Growth and Place in consultation with the Cabinet Member for the Economy and the Arts.
 9. That Cabinet notes the recommended approach to stakeholder and resident engagement in the design process.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

155. PURCHASE THE FORMER WHITE CITY HEALTH CENTRE ON WHITE CITY ESTATE FROM NHS PROPERTY SERVICES

Councillor Andrew Jones stated that the acquisition of the adjoining site to the White City Estate area would provide the opportunity to develop and deliver genuine affordable housing.

RESOLVED:

1. To agree to delegate authority to the Strategic Director of Growth & Place in consultation with the Cabinet Member for the Economy and the Arts, the Cabinet Member for Housing and the Assistant Director of Legal and Democratic Services, to negotiate with the NHS Property Services and finalise any legal documents necessary to complete the purchase of the site.
2. To acquire the White City Health Centre and note that the initial valuation set out in the exempt Appendix 2 is subject to further negotiations. The authority to commit to this budget to purchase the site is partly from the existing approved capital budget for Decent Neighbourhood Schemes.
3. To approve an addition to the Capital Programme Decent Neighbourhood Schemes to be funded from RtB 1-4-1 receipts and borrowing in respect of this purchase.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

156. DIRECT AWARD OF HEALTH VISITING AND SCHOOL NURSING CONTRACTS

RESOLVED:

1. That Cabinet grants a waiver of the usual tendering requirements of Contract Standing Orders (CSO) on the grounds of extreme urgency and because this is in the Council's overall interests, as provided for in CSO 3, in relation to the School Nursing Service and the Health Visiting Service.
2. That Cabinet approves a direct award of contract to Central London Community Healthcare NHS Trust (CLCH) from 1 April 2019 to 31 March 2020 with provision for four contract extensions each of three months at the contract price set out in the exempt appendix.
3. That Cabinet delegates to the Strategic Director of Social Care & Public Services Reform in consultation with Cabinet Member for Health and Adult Social Care the decisions on whether the contract extensions set out in paragraph 2 should be exercised.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

157. FORWARD PLAN OF KEY DECISIONS

The Key Decision List was noted.

158. ANY OTHER BUSINESS

None.

Meeting started: 7.00 pm
Meeting ended: 7.07 pm

Chair